Financial Statements With Independent Auditors' Report

For the Year Ended December 31, 2010

**CITY OF PAWNEE ROCK, KANSAS**Financial Statements With Independent Auditors' Report For the Year Ended December 31, 2010

### **TABLE OF CONTENTS**

Independent Auditors' Report	1
Statement 1 – Summary of Cash Receipts, Expenditures and Unencumbered Cash	2
Statement 2 – Summary of Expenditures - Actual and Budget	3
Statement 3 – Statement of Cash Receipts and Expenditures - Actual and Budget Individually Presented by Fund	
Governmental Fund Categories General Fund 3-1 General Fund	1
Special Revenue Funds 3-2 Special Highway Fund	5 3
Debt Service Fund 3-4 Debt Service Fund	7
Capital Project Fund 3-5 Sewer Project Fund	3
Proprietary Fund Category           Enterprise Funds         3-6         Refuse Fund         9         3-7         Sewer Fund         10         3-8         Water Fund         11         3-9         Water Principal and Interest Fund         12         3-10         Bond Reserve Fund         13	) 1 2
Notes to Financial Statements	4



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Certified Public Accountants

#### INDEPENDENT AUDITORS' REPORT

To the City Council

City of Pawnee Rock, Kansas

Pawnee Rock, Kansas

We have audited the accompanying financial statements of **City of Pawnee Rock, Kansas**, as of and for the year ended December 31, 2010, as listed in the table of contents. These financial statements are the responsibility of **City of Pawnee Rock, Kansas'** management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, **City of Pawnee Rock, Kansas**, has prepared these financial statements using accounting practices prescribed or permitted by the State of Kansas, whose practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of **City of Pawnee Rock, Kansas**, as of December 31, 2010, or the changes in its financial position for the year then ended. Further, **City of Pawnee Rock, Kansas**, has not presented a management's discussion and analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of each fund of **City of Pawnee Rock, Kansas**, as of December 31, 2010, and their respective cash receipts and disbursements and budgetary results for the year then ended on the basis of accounting described in Note 1.

Adama, Brown, Boran & Ball, CMd.

ADAMS, BROWN, BERAN & BALL, CHTD.

**Certified Public Accountants** 

July 11, 2011

CITY OF PAWNEE ROCK, KANSAS
Summary of Cash Receipts, Expenditures and Unencumbered Cash
For the Year Ended December 31, 2010

		Beginning Unencumbered	Prior Year Cancelled	Cash	Evocadituse	Ending Unencumbered	Add Outstanding Encumbrances and Accounts	Ending
epiin -	ı	Casil Dalalice	Liconices	Necelpts	LAperialiaies	Cash Dalaile	rayanie	Casil Dalaile
Governmental Fund Categories	•			30	7			
General Fund	.,	\$ 244,371	ı	101,500	184,182	161,689	85,532	247,221
Special Revenue Funds								
Special Highway Fund		573	•	8,727	6,707	(407)	849	442
Capital Improvements Fund		2,000		1,000	•	6,000	•	000'9
Debt Service Fund		3,953		13,911	11,703	6,161	•	6,161
Proprietary Fund Category								
Enterprise Funds								
Refuse Fund		2,917	•	23,496	23,093	3,320	3,877	7,197
Sewer Fund		-		25,176	25,177		•	•
Water Fund		က	•	33,914	33,230	289	704	1,391
Water Principal and Interest Fund		2,650	1	11,608	11,700	2,558	\$	2,558
Bond Reserve Fund		5,000		7	1	5,000	1	5,000
Total Reporting Entity	ų,	\$ 264,468	1	219,332	298,792	185,008	90,962	275,970
				Composition of Cash	Ę	Checking Accounts		89,629
						Certificates of Deposit	ij	186,185
						Petty Cash		156
						Total Reporting Entity	ity \$	275,970

The notes to the financial statements are an integral part of this statement.

CITY OF PAWNEE ROCK, KANSAS

Summary of Expenditures - Actual and Budget For the Year Ended December 31, 2010

			Adjustment for	Total	Expenditures	Variance
Funds		Certified Budget	Qualifying Budget Credits	Budget for Comparison	Chargeable to Current Year	Over (Under)
Governmental Fund Categories	i.					
General Fund	<del>()</del>	259,234	1	259,234	184,182	(75,052)
Special Revenue Fund						
Special Highway Fund		11,247	1	11,247	9,707	(1,540)
Debt Service Fund		11,750		11,750	11,703	(47)
Proprietary Fund Category						
Enterprise Funds						
Refuse Fund		24,273	•	24,273	23,093	(1,180)
Sewer Fund		30,145	•	30,145	25,177	(4,968)
Water Fund		30,295	•	30,295	33,230	2,935

The notes to the financial statements are an integral part of this statement.

#### **General Fund**

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010

(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

				Current Year	
		Prior			Variance
		Year			Over
		Actual	Actual	Budget	(Under)
Cash Receipts					
Taxes and Shared Revenues					
Ad Valorem Property Tax	\$	34,040	35,370	38,672	(3,302)
Delinquent Tax		2,636	1,758	-	1,758
Motor Vehicle Tax		10,122	7,427	10,513	(3,086)
Sales Tax		38,462	35,890	40,000	(4,110)
Slider		16	-	-	-
Franchise Fees		6,038	8,080	5,500	2,580
Fire Contract		2,900	6,500	4,500	2,000
Licenses, Permits and Miscellaneous		756	3,357	250	3,107
Interest		4,704	2,115	1,500	615
Reimbursed Expenses		758	653	-	653
Delinquent Account Collections		2,288	350		350
Total Cash Receipts		102,720	101,500	100,935	565_
Expenditures					
General Government					
Personal Services		14,118	10,181	15,000	(4,819)
Contractual Services		62,811	57,851	70,000	(12,149)
Commodities		7,928	12,956	25,000	(12,044)
Capital Outlay		14,706	81,657	47,734	33,923
Employee Benefits		2,916	4,188	3,000	1,188
Park Department		-	•	2,500	(2,500)
Marshall		-	-	500	(500)
Summer Recreation		785	760	1,500	(740)
Fire Department		33,087	10,723	36,500	(25,777)
Street Improvements		-	-	25,000	(25,000)
Interest Payments		_	4,366	-	4,366
Service Fees		-	500	-	500
Transfers Out	_	5,000	1,000	32,500	(31,500)
Total Expenditures	_	141,351	184,182	259,234	(75,052)
Cash Receipts Over (Under) Expenditures		(38,631)	(82,682)		
Unencumbered Cash - Beginning		283,002	244,371		
Unencumbered Cash - Ending	\$	244,371	161,689_		

### CITY OF PAWNEE ROCK, KANSAS Special Highway Fund

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2010
(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

				Current Year	
		Prior			Variance
		Year			Over
		Actual	Actual	Budget	(Under)
Cash Receipts					
Taxes and Shared Revenues					
State Gasoline Tax	\$ _	8,333	8,727	9,630	(903)
Expenditures					
Contractual Services		5,236	4,895	7,247	(2,352)
Commodities		8,031	4,812	4,000	812
Total Expenditures	_	13,267	9,707	11,247	(1,540)
Cash Receipts Over (Under) Expenditures		(4,934)	(980)		
Unencumbered Cash - Beginning		5,507	573		
Unencumbered Cash - Ending	\$	573	(407)		

### **Capital Improvements Fund**

Statement of Cash Receipts and Expenditures
For the Year Ended December 31, 2010
(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

		Prior Year Actual	Current Year Actual
Cash Receipts Transfers In	\$	5,000	1,000
Expenditures	-		
Cash Receipts Over (Under) Expenditures		5,000	1,000
Unencumbered Cash - Beginning	-		5,000
Unencumbered Cash - Ending	\$	5,000	6,000

### **Debt Service Fund**

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2010
(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

				Current Year	
		Prior			Variance
		Year			Over
		Actual	Actual	Budget	(Under)
Cash Receipts					
Taxes and Shared Revenues					
Ad Valorem Property Tax	\$	10,050		-	-
Delinquent Tax		769	•	-	-
Motor Vehicle Tax		3,308	2,211	3,103	(892)
Slider		5	-	-	-
Transfers In		7,700	11,700	11,700	_
Total Cash Receipts		21,832	13,911	14,803	(892)
Expenditures					
Commissions and Fees		3	3	50	(47)
Interest Payments		3,353	1,700	1,700	-
Principal Payments		19,000	10,000	10,000	-
Total Expenditures	_	22,356	11,703	11,750	(47)
Cash Receipts Over (Under) Expenditures		(524)	2,208		
Unencumbered Cash - Beginning	_	4,477	3,953		
Unencumbered Cash - Ending	\$_	3,953	6,161		

### **Sewer Project Fund**

Statement of Cash Receipts and Expenditures For the Year Ended December 31, 2010

(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

		Prior	Current
		Year	Year
		Actual	Actual
Cash Receipts			
Federal Aid	\$	98,782	-
Federal Revolving Loan Proceeds		34,745	-
Total Cash Receipts		133,527	
Expenditures			
Administrative		9,112	•
Engineering		5,484	•
Construction		119,078	_
Total Expenditures		133,674	•
Cash Receipts Over (Under) Expenditures		(147)	•
Unencumbered Cash - Beginning		147	_
Unencumbered Cash - Ending	\$ <u></u>		

### **Refuse Fund**

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2010
(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

				Current Year	
		Prior Year			Variance Over
		Actual	Actual	Budget	(Under)
Cash Receipts	_				
Charges	\$	24,642	23,496	24,000	(504)
Expenditures					
Contractual Services	_	22,498	23,093	24,273	(1,180)
Cash Receipts Over (Under) Expenditures		2,144	403		
Unencumbered Cash - Beginning		773	2,917		
Unencumbered Cash - Ending	\$	2,917	3,320		

#### Sewer Fund

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010

(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

				Current Year	
		Prior			Variance
		Year			Over
	_	Actual	Actual	Budget	(Under)
Cash Receipts					
Charges	\$	19,532	18,942	20,500	(1,558)
Improvement Revenue		6,463	6,234	6,000	234
Total Cash Receipts	_	25,995	25,176	26,500	(1,324)
Expenditures					
Operations		3,639	-	101	(101)
Principal Payments		24,562	24,546	25,516	(970)
Interest Payments		4,983	631	4,116	(3,485)
Service Fee		498	-	412	(412)
Total Expenditures		33,682	25,177	30,145	(4,968)
Cash Receipts Over (Under) Expenditures		(7,687)	(1)		
Unencumbered Cash - Beginning	_	7,688	1		
Unencumbered Cash - Ending	\$ _	1			

#### **Water Fund**

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2010
(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

				Current Year	
		Prior			Variance
		Year			Over
	_	Actual	Actual	Budget	(Under)
Cash Receipts					
Charges	\$	31,487	32,753	29,500	3,253
Meter Deposits		874	601	500	101
Water Tax	_	10	560	100	460
Total Cash Receipts	_	32,371	33,914	30,100	3,814
Expenditures					
Operations		16,778	21,622	18,687	2,935
Transfers Out	_	10,050	11,608	11,608	
Total Expenditures	_	26,828	33,230	30,295	2,935
Cash Receipts Over (Under) Expenditures		5,543	684		
Unencumbered Cash - Beginning		(5,540)	3		
Unencumbered Cash - Ending	\$_	3_	687		

### Water Principal and Interest Fund

Statement of Cash Receipts and Expenditures For the Year Ended December 31, 2010

(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

	_	Prior Year Actual	Current Year Actual
Cash Receipts Transfers In	\$	10,050	11,608
Translets III	Ψ	10,000	11,000
Expenditures			
Transfers Out	_	7,700	11,700
Cash Receipts Over (Under) Expenditures		2,350	(92)
Unencumbered Cash - Beginning	_	300	2,650
Unencumbered Cash - Ending	\$ _	2,650	2,558

### **Bond Reserve Fund**

Statement of Cash Receipts and Expenditures
For the Year Ended December 31, 2010
(With Comparative Actual Totals for the Prior Year Ended December 31, 2009)

	Prior Year Actual	Current Year Actual	
Cash Receipts	\$ -	-	
Expenditures	_		
Cash Receipts Over (Under) Expenditures	-	-	
Unencumbered Cash - Beginning	5,000	5,000	
Unencumbered Cash - Ending	\$ 5,000	5,000	

Notes to Financial Statements
December 31, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

City of Pawnee Rock, Kansas has established a uniform system of accounting maintained to reflect compliance with the applicable laws of the State of Kansas. The accompanying financial statements are presented to conform to the cash basis and budget laws of the State of Kansas, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The following is a summary of such significant policies.

#### Reporting Entity

The City is a municipal corporation governed by an elected Mayor and five-member council. The financial statements of the City consist of all the funds of the City that are considered to be controlled by or dependent on the City. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing board. The City has no component units.

#### **Use of Estimates**

The preparation of financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Kansas requires management to make estimates and assumptions that affect the reported amount of unencumbered cash balances and accounts payable during the reporting period. Actual results could differ from these estimates.

#### **Basis of Presentation – Fund Accounting**

The accounts of the City are organized and operated on the basis of funds. In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The following categories of funds comprise the financial activities of the City for the year ended December 31, 2010.

#### **Governmental Fund Categories**

**General Fund** – to account for all financial resources except those required to be reported in another fund.

**Special Revenue Funds** – to account for the proceeds of specific revenue sources that are legally restricted to expenditure for a specified purpose.

**Debt Service Fund** – to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

#### **Proprietary Fund Category**

**Enterprise Funds** – to account for operations that are financed and operated in a manner similar to private business enterprises where the stated intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where periodic determination of revenues earned, expenses incurred, and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Notes to Financial Statements
December 31, 2010

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Statutory Basis of Accounting**

The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the statutory basis of accounting.

## Departure From Accounting Principles Generally Accepted in the United States of America

The basis of accounting described above results in a financial statement presentation which shows cash receipts, expenditures, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expenses, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings, and equipment owned by the City are not presented in the financial statements. Also, long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes, and compensated absences are not presented in the financial statements.

#### **Budgetary Information**

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds and enterprise funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget.

- a. Preparation of the budget for the succeeding calendar year on or before August 1st.
- b. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- c. Public hearing on or before August 15th, but at least 10 days after publication of notice of hearing.
- d. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least 10 days after publication the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

Notes to Financial Statements
December 31, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the statutory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital project funds, fiduciary funds, permanent funds, and the following special revenue fund: Capital Improvements Fund.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

#### **Deposits and Investments**

The City follows the practice of pooling cash and investments of all funds. Each fund's portion of total cash and investments is summarized by fund category in the summary of cash receipts, expenditures, and unencumbered cash.

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investments of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

#### Concentration of Credit Risk

State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and K.S.A. 9-1405.

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the City deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The City does not use "peak periods". All deposits were legally secured at December 31, 2010.

Notes to Financial Statements
December 31, 2010

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

At December 31, 2010, the City's carrying amount of deposits was \$275,970 and the bank balance was \$276,317. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balance, all was covered by federal depository insurance. In addition, the City had cash on hand of \$156.

#### Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured. The City had no investments at December 31, 2010.

#### **Compensated Absences**

Vacation and Sick Leave

The policy for full-time employees is as follows:

Year of Continuous Employment	0 to 2	3 to 5	6 and Over		
Sick Leave	4 Hours/Month	6 Hours/Month	8 Hours/Month		
Vacation Leave	96 Hours/Year	144 Hours/Year	192 Hours/Year		

Part-time employees who work at least 20 hours or more per week shall earn vacation and sick leave credit at the rate of one-half of the rate of full-time employees.

Sick leave is earned on a per pay period basis. The maximum amount of sick leave that can be accumulated per employee is 120 hours. Upon termination, an employee will be compensated for any earned but unused sick leave at the employee's final rate of pay. A potential liability for accrued sick leave in the amount of \$215 existed as of December 31, 2010.

Vacation leave is earned at the beginning of the year and may be used anytime during the year; however, no paid vacation time may be taken during the first 90 days of employment. Upon termination, an employee shall not be compensated for any earned but unused vacation leave. Also, all vacation hours must be used in the calendar year in which they were earned.

Compensatory Time – An employee can earn comp time after working 40 hours per week. It is calculated at time and one-half. Compensatory time off that is accrued by an employee for overtime worked shall be taken within the two pay periods following the period in which it was earned. There was no accrued comp time as of December 31, 2010.

### **Defined Benefit Pension Plan**

Plan Description

The City contributes to the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, *et seq.* KPERS provides retirement benefits, life insurance, disability income benefits and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603-3869) or by calling 1-888-275-5737.

Notes to Financial Statements
December 31, 2010

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Funding Policy**

K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% and 6% (if hired on or after July 1, 2009) of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established for calendar year 2010 was 7.14%. The City's employer contributions to KPERS for the years ending December 31, 2010, 2009 and 2008 were \$1,004, \$0, and \$226, respectively, equal to the required contributions for 2010 and 2008 as set forth by the legislature. Required contributions of \$469 for 2009 were made in 2010.

#### **Property Tax Calendar**

Collection of current year property tax by the County Treasurer is not completed, apportioned nor distributed to the various subdivisions until the succeeding year, such procedure being in conformity with governing state statutes. Property taxes are collected and remitted to the County Treasurer. Taxes levied annually on November 1st are due one-half by December 20th and one-half by May 10th. Major tax distributions are made in the months of December through July. Lien dates for personal property are in March and August and lien dates for real property are in September. Taxes are recognized as revenue in the year received. Delinquent tax payments are recognized as revenue in the year received.

#### **Restricted Assets**

Restricted cash balances are reported in various funds that are legally restricted for specified uses such as the payment of debt service and fiscal fees on long-term debt and for expenditures approved in federal and state grant contracts.

#### Reimbursements

The City records reimbursable expenditures (or expenses) in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparison, the expenditures (or expenses) are properly offset by the reimbursements.

#### **NOTE 2 - INTERFUND TRANSFERS**

Interfund transfers within the reporting entity are substantially for the purpose of subsidizing operating functions, funding capital projects and asset acquisitions or maintaining debt service on a routine basis as authorized by Kansas statutes. **City of Pawnee Rock, Kansas'** interfund transfers and statutory authority for the year ended December 31, 2010 were as follows:

	Statutory						
From	To	Authority	Amount				
Water Principal and Interest Fund	Debt Service Fund	K.S.A. 12-825d	\$ 11,700				
Water Fund	Water Principal and Interest Fund	K.S.A. 12-825d	11,608				
General fund	Capital Improvements Fund	K.S.A. 12-1,118	1,000				

#### **NOTE 3 – LITIGATION**

**City of Pawnee Rock, Kansas** is party to various legal proceedings which normally occur in governmental operations. These legal proceedings are not likely to have a material adverse impact on the affected funds of the City.

Notes to Financial Statements December 31, 2010

#### **NOTE 4 - RISK MANAGEMENT**

**City of Pawnee Rock, Kansas** carries commercial insurance for risks of loss, including property, general liability, inland marine, workers' compensation, automobile, umbrella, linebacker and employee dishonesty. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### **NOTE 5 – GRANTS AND SHARED REVENUES**

City of Pawnee Rock, Kansas participates in numerous state and federal grant programs, which are governed by various rules and regulations for the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the City has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the City, any liability for reimbursement, which may arise as the result of the audit, is not believed to be material.

#### **NOTE 6 – COMPARATIVE DATA**

Comparative data for the prior year has been presented in Statement 3 in the accompanying financial statements in order to provide an understanding of changes in **City of Pawnee Rock, Kansas'** cash and unencumbered cash balances. However, complete comparative data (presentation of prior year totals in Statement 1) has not been presented since their inclusion would make the statement unduly complex and difficult to read.

### NOTE 7 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

There was a negative unencumbered cash balance of \$(407) in the Special Highway Fund. This is a violation of K.S.A. 10-1113.

Expenditures exceeded budget authority in the following fund, which is a violation of K.S.A 79-2935.

Water Fund \$2,935

Per K.S.A. 12-1608, the City treasurer should publish annual financial statements 30 days after December 31<sup>st</sup>. The financial statements were published this year, but not until March.

#### **NOTE 8 – DEBT RESTRICTIONS AND COVENANTS**

**City of Pawnee Rock, Kansas** entered into a loan agreement with the Kansas Department of Health and Environment to fund the improvements to the water system in the amount of \$80,000.

#### **Dedicated Revenues**

Per the loan agreement, the City is to establish a dedicated source of revenue and pledge it to the loan repayments. The City did not generate enough revenue in the sewer fund to pay 100% of the loan principal, interest and fee payments for 2010.

#### **Performance Under Loan Agreement**

The City agreed to comply with all applicable state and federal laws, rules and regulations and to cooperate with KDHE in the observance and performance of the respective duties, covenants, obligations and

Notes to Financial Statements
December 31, 2010

#### NOTE 8 - DEBT RESTRICTIONS AND COVENANTS (continued)

agreements of the City and KDHE. The City is in compliance with this requirement as of December 31, 2010.

#### **Operations and Maintenance of System**

The City agrees to at all times to a) operate the properties of its System in an efficient manner in accordance with applicable laws and regulations, b) maintain its System making all necessary and proper repairs, renewals, replacements, additions, betterments and improvements necessary to maintain its System in good repair, working order and operating condition, c) implement any modification of the rates, fees and charges for use of the System that comprise a dedicated source of revenues as may require to ensure repayment of the loan in accordance with the provisions of the loan act. The City did not raise it's sewer rate to provide enough revenue to pay for the loan principal, interest and fees.

#### Disposition of System

The City shall not sell, lease or otherwise transfer ownership of all or substantially all of its System without the consent of KDHE. The City is in compliance with this requirement as of December 31, 2010

#### **Accurate Records**

The City shall keep accurate records and accounts for its System separate and distinct from its other records and accounts. The City is in compliance with this requirement as of December 31, 2010.

#### Inspection

The City shall permit the EPA, KDHE and any party designated by KDHE to examine, visit and inspect at any and all reasonable times the property and to inspect and make copies of any accounts, books and records. The City is in compliance with this requirement as of December 31, 2010.

### **Financial Information**

The City agrees to provide KDHE a reasonable number of copies of financial information and operating data of the City and its System. The City is in compliance with this requirement as of December 31, 2010.

### Insurance

The City will carry and maintain such reasonable amount of all-risk insurance on all properties and all operations of its System as would be carried by similar municipal operations of systems. The City will also carry general liability insurance in amounts not less than the maximum liability of a city for claims arising out of a single occurrence as provided by the Kansas Tort Claims Act or other similar future law (currently \$500,000 per occurrence). The City is in compliance with this requirement as of December 31, 2010.

#### **Assignment**

The loan agreement may not be assigned by the City for any reason, unless approved by KDHE. The City is in compliance with this requirement as of December 31, 2010.

### **NOTE 9 - LONG-TERM DEBT**

City of Pawnee Rock, Kansas has the following types of long-term debt.

**Water System Revenue Bonds – Series 1989 –** The City issued \$80,000 in water system revenue bonds in 1989 to help pay for the water system improvements.

**Revolving Loan** – The City entered into a revolving loan agreement with the Kansas Department of Health and Environment on November 19, 2004 for the purpose of improvements to its wastewater treatment facility.

Notes to Financial Statements December 31, 2010

### NOTE 9 – LONG-TERM DEBT (continued)

Changes in long-term liabilities for the City for the year ended December 31, 2010 were as follows:

	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Balance Beginning of Year	<u>Additions</u>	Reductions/ Payments	Net Change	Balance End of Year	Interest Paid
Revenue Bond Water System Series 1989	8.25% -8.5%	07/1989	80,000	2011	\$ 20,000	-	10,000	( 10,000)	10,000	1,700
KDHE Loan Kansas Water Polli Control - Revolving Loan Fund - Sewe	9	2.75% 11/19	9/2004459,808	2027	<u>205,984</u>	<del>-</del>	<u>24,546</u>	( 24,546)	<u>181,438</u>	4,997
Total Contrac	ctual Indebtedne	SS			225,984	-	34,546	-	191,438	6,697
Compensated Absences	N/A	N/A	N/A	N/A	215		<del></del> :	<del>.</del>	<u>215</u>	
Total Long-Term I	Debt				\$ <u>226,199</u>		34,546	( <u>34,546</u> )	<u>191,653</u>	_6,697

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

	_	YEAR							
	_	2011	2012	2013	2014	2015	2016-2017	Total	
Principal									
Revenue Bond									
Water System – Series 1989	\$	10,000	-	-	-	-	-	10,000	
Kansas Water Pollution									
Control - Revolving									
Loan Fund - Sewer		25,226	<u>25,924</u>	26,642	<u>27,380</u>	28,138	<u>48,128</u>	<u>181,438</u>	
Total Principal		35,226	25,924	26,642	27,380	<u>28,138</u>	48,128	<u>191,438</u>	
Interest									
Revenue Bond									
Water System – Series 1989		850	-	-	-	-	•	850	
Kansas Water Pollution									
Control - Revolving									
Loan Fund - Sewer		4,379	3,744	3,092	2,421	1,732	<u>1,319</u>	<u>16,687</u>	
Total Interest		5,229	<u>3,744</u>	3,092	2,421	1,732	1,319	<u>17,537</u>	
Total Principal and Interest	\$	40,455	29,668	29,734	<u>29,801</u>	<u>29,870</u>	<u>49,447</u>	208,975	

Notes to Financial Statements
December 31, 2010

#### **NOTE 10 – SUBSEQUENT EVENTS**

On November 19, 2004, the City entered into an agreement with the Kansas Department of Health and Environment (KDHE). The KDHE approved a Kansas Water Pollution Control Revolving Loan Fund in the amount of \$459,808 to help pay for the construction of a new lift station with a standby generator and two cell upgrade non-overflowing waste water treatment lagoon system. These funds will be used as the required "local" funds disbursed in order to qualify for the Community Development Block Grant. The City does not believe as of December 31, 2010 that it will need the total loan amount of \$459,808 to finance the construction. The total amount of the loan is shown as a long-term liability in footnote 10 as the actual amount of loan proceeds used as of December 31, 2010 and the payments are based on the loan balance incurred as of that date.